



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



निदेशालय (चिकित्सा) दिल्ली /
Directorate (Medical) Delhi
 5th व 6th तल, प्रशासन खंड, क.रा.बी. निगम
 अस्पताल परिसर, बसईदासपुर, नई दिल्ली-15
 5th & 6th Floor, Administrative Block, ESIC
 Hospital Complex, Basaidarapur, N.D.-15
 Email: dir-dmd.dl@esic.nic.in

F.No.111-U-18/28/DMD/2025-E-II(M)

Dated:- ____ .04.2025

CIRCULAR

Subject:- Compliance under Constitution/Bye Laws of Employees Unions/Association/Federation-reg.

Sir,

Please find enclosed herewith Hqrs. Office letter No. B-11/13/1/UnionInfo-2024-E-II dated 24.04.2025.

The required documents/information may be submitted to Deputy Director (Admn.), Establishment Branch-II, D(M)D at the earliest by email (dd-admndmd@esic.nic.in) or by hand.

Encls :- As above

Joint Director (Admn.)

Copy to

1. Notice Board
2. OSD(IT) for uploading on website.



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EMPLOYEES' STATE INSURANCE CORPORATION
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मुख्यालय / Headquarters
पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली - 110002
Panchdeep Bhawan, C.I.G. Marg,
New Delhi-110002
Phone:- 10011051,
E-mail: jd-admin2@esic.nic.in

No. B-11/13/1/UnionInfo.-2024-E-II

Dated: 24-04-2025

To,

1. All Regional Directors, Regional Offices.
2. All Joint Director (I/c), Sub Regional Offices.
3. All Medical Superintendents, ESIC Hospitals.
4. Director (Medical) Delhi.
5. Joint Director, Estt-V, Hqrs.
6. All other Heads of Accounting Units

Sub:-Compliance under Constitution/Bye Laws of Employees Unions/Association/Federations -reg.

Sir,

I am directed to refer to the subject cited above and request you to advise all Unions/Associations/Federations of your region/office/ HQ office, to strictly comply with the provisions of the Constitution/Bye-Laws and Rules & Conditions under which their Union/Association/Federation has been recognized.

Further, all the recognised Unions/Associations/Federations functioning in their region/office/ HQ office may be requested to furnish the following information/documents immediately:-

1. The copy of their constitution, annual accounts and a list of its office bearers/ members.
2. The copy of the registration certificate of the Unions/Association along with the copy of approval letter of recognition.
3. Details of the last election held and list of elected office bearers as per their Constitution/Bye-Laws. If election has not been held within the time frame, reason thereof.

The above information and compliance report in r/o Constitution/Bye-Laws may be furnished to Hqrs. Office positively by 30.04.2025 through email at jd-admin2@esic.nic.in.

Further, it is informed that failure to comply with provisions of their Constitution/Bye-Laws, Rules & Conditions for Recognition, the Union/Association/Federation may entail de-recognition.

This issues with the approval of Competent Authority.

Yours faithfully,

Digitally signed by

Arindam Bhaumik

Date: 24-04-2025

15:25:33

Joint Director, E-II

Copy to:

1. All recognised Employees'/Officers'/Medical Federations for necessary action with request for a compliance report on the above points, which may be submitted to Hqrs. office within the stipulated time frame.